Hello, Members. Our MTSNA board has two positions opening this spring. We will vote of those nominated at this year’s summer conference. I’ve included each position, with information and requirements in this newsletter. If you would like more information, feel free to contact me at montanaweez@gmail.com or noxoncooks@noxonschools.com. Thank you in advance for considering serving our board, and our members.

Current MTSNA Board Members

- Jayne Elwess—Montana City School
- Salley Young—Greenfield School
- Jennifer Spellman—Great Falls School
- Joan Karls—Great Falls School
- Ginny Kirby—Big Fork School
- Ellen Mills—Libby Schools
- Louise Chandler—Noxon School
- Maria Schwarzrock—Plentywood School
- Marla Pluhar—Jordan School
- Tammy Wham—Ennis School
- Wendy Shreve—Forsyth School
- Karen Hoben—Rich Product Corporation
- Tara Ray—OPI School Nutrition Programs

President
President-Elect
Vice President
Treasurer
Secretary
Membership
Nominations
Awards
Scholarship
Member at Large
Professional Development
Industry Representative
Newsletter
MTSNA Vice President

A candidate is eligible for the position of Vice President after having previous MTSNA Executive Board experience and having attended two (2) of the last five (5) Annual State Conferences. The Vice President shall be elected annually and serve for one (1) year.

RESPONSIBILITIES:
1. Succeed to the office of the President-Elect
   • At the end of the Second Annual State Conference following elections;
   • In the event of the President-Elect’s death, resignation or removal from office;
   • Perform President-Elect’s duties in their absence.
2. Serve as a member of the Executive Board and the Executive Committee.
3. Coordinate with Professional Development Chari class needs and recruit instructors for courses to be presented at the Annual State Conference.
4. May attend SNA Leadership Training and/or Annual National Conference (ANC).
5. Other duties as assigned.

JOB SUMMARY:
The Vice President is in training to assume the office of President-Elect, then President.

Why I Serve MTSNA
By: Tara Ray

At first, I thought coming onto the MTSNA Board would be scary and a whole lot of work—but I had ideas I wanted to share with all of you, the School Food Service Directors and Staff that do the great work of feeding Montana kids state-wide. I knew I could do just that through our professional organization, MTSNA. I wanted to make a difference—so I gave it a shot.

I was wrong. It wasn’t scary coming onto the Board at all! The group was so welcoming and kind, willing to hear my ideas and even implement some of my suggestions. Over the course of my time serving on the MTSNA Board I’ve learned a lot about how to work with people and I’ve found ways to really connect with and impact others in a positive way.

I was also right. Being an active MTSNA Board member is a lot of work. A lot. However, for me, it’s totally worth it. Having an opportunity to give back and support those of you in the field is a great honor.

Anyone considering joining the MTSNA Board in a large or small way, please do. We need all of us to make our Montana School Nutrition Association the best it can be. Nominate someone you think would be good for either role of Treasurer or Vice President—or, even nominate yourself! If you don’t qualify now, ask about getting involved so in future years you will.
MTSNA Treasurer

A candidate is eligible for the position of Treasurer having computer experience and ability to be bondable. The Treasurer shall be elected for two (2) years in odd numbered years.

RESPONSIBILITIES:
1. Be a member of the Executive Board and Executive committee.
2. Present a detailed, up-to-date Treasurer's report at each Executive Board and Executive Committee meeting.
3. Provide the President, President-Elect, and Vice President with a quarterly description of transactions.
4. Keep an accurate record of income and expenditures by using a double-entry bookkeeping method.
5. Be responsible for receipts and distribution.
6. Sign on all MTSNA accounts.
7. Serve as chair of the Budget Committee.
8. Present a proposed budget to the Executive Board for approval.
9. May appoint a member in his/her vicinity to assist with clerical duties, as needed.
10. Serve as a committee advisor, as appointed by the President.
11. Notify all officers and committee chairmen of the amount of money budgeted for their use.
12. Send a backup copy of Quick Books with MTSNA's records to the President quarterly.
13. Provide recommendation the President for second signature on accounts.
14. Maintain all past and current financial records.
15. Send tax forms to IRS, as needed.
16. File non-profit form with the state. Verify Articles of Incorporation are paid yearly.
17. Shall have accounting information available for MTSNA members to conduct an annual in-house audit no later than October.
18. Handle conference registration forms and payment. (Conference, Exhibitors, etc.)
19. Print nametags at Annual State conference.
20. Maintain computer, printer, and copier. Bring to any meetings as requested by President.

JOB SUMMARY:
The Treasurer maintains a record of the financial transactions of the association. The primary function of the Treasurer is to insure that all monies received and dispersed are accounted for accurately and in a timely manner.

“We make a living by what we get, but we make a life by what we give.”

~Winston Churchill
MTSNA Awards

Do you know someone deserving of a MTSNA Award?
Think of the person in your school kitchen that goes above and beyond. The one that puts others first and never makes excuses. A school food service professional who does what’s best for kids, no matter what.

Link from our newsletter [here](#) to the award forms, online.
Nominate your someone from your school for a Montana School Nutrition Association Award today!
Deadline for awards are April 1 and May 1.
Submit all completed form to Maria Schwarzrock at [marias@nemont.net](mailto:marias@nemont.net)

Please confirm that this individual meets the following requirements:
- Current SNA Member and a School Food Service Director
- School Food Service Director for at least 5 years
- Currently holds a SNA Certificate in School Nutrition or the SNS Credential

Click on the photo to the left to complete our application form discussing ways this nominee has been involved with: program enhancement, staff development, school involvement, SNA involvement and community outreach.
Deadline: April 1
Submit completed form to: [marias@nemont.net](mailto:marias@nemont.net)

Please confirm that this individual meets the following requirements:
- Current SNA Member and a School Food Service Manager
- Currently holds a SNA Certificate in School Nutrition or the SNS Credential
- Currently employed in a school food service or childcare nutrition program
- Currently employed as a school nutrition/kitchen manager in a school or central kitchen

Click on the photo to the left to complete our application form ways this nominee has been involved with: cafeteria environment, management and staff development, school involvement, SNA involvement and school and community outreach.
Deadline: April 1
Submit completed form to: [marias@nemont.net](mailto:marias@nemont.net)

Please confirm that this individual meets the following requirements:
- Current SNA Member and a School Food Service Employee
- Currently holds a SNA Certificate in School Nutrition
- Currently employed in a school food service or childcare nutrition program
- Currently employed as non-managerial staff in school foodservice

Click on the photo to the left to complete our application form discussing ways this nominee has been involved with: customer service, creativity, commitment to professional development and dedication to the school nutrition profession.
Deadline: April 1
Submit completed form to: [marias@nemont.net](mailto:marias@nemont.net)
MTSNA Awards, Continued

Silver Spoon Award
This awardee has improved the school nutrition program in your school.

Deadline: May 1
Submit completed form to: marias@nemont.net

Professional of the Year
This awardee exhibits high moral standards, and promotes school nutrition programs proudly.

Deadline: May 1
Submit completed form to: marias@nemont.net

WOW Award: Wonderful Outstanding Worker in honor of Julie Leister
This awardee makes others a priority, loves students and puts a smile on everyone’s face. They are dependable, honest, hard working and responsible. This awardee is creative, fun, willing to try new ideas and is resourceful.

Deadline: May 1
Submit completed form to: marias@nemont.net

Recognize your School Food Service Director for their hard work of improving the school nutrition program in your school by nominating them for the Silver Spoon Award.

Requirements:
- Current MTSNA Member
- Currently holds a SNA Certificate in School Nutrition

This award is intended to recognize the outstanding contributions of nutrition professionals in Montana.

Requirements:
- Current or previous MTSNA Member
- Actively working or retired from a school nutrition related job

This award recognizes any school food service employee in Montana with a lot of heart. Often going unnoticed, school food service employees work tirelessly each day of the academic year feeding students nutritious, well-balanced meals. The Julie Leister WOW Award is a way to recognize those that are truly deserving!

The winner will be awarded a handmade and engraved knife made locally by GMW Knife Company at the annual MTSNA Conference.
# MTSNA Executive Board Members

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>City, State</th>
<th>Email/Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Jayne Elwess</td>
<td>Helena, MT</td>
<td><a href="mailto:jme2@outlook.com">jme2@outlook.com</a></td>
</tr>
<tr>
<td>Newsletter Editor</td>
<td>Tara Ray</td>
<td>Bozeman, MT</td>
<td><a href="mailto:tray@mt.gov">tray@mt.gov</a></td>
</tr>
<tr>
<td>Member at Large</td>
<td>Tammy Wham</td>
<td>Ennis, MT</td>
<td><a href="mailto:twham@ennisschools.or">twham@ennisschools.or</a></td>
</tr>
<tr>
<td>School Nutrition Foundation</td>
<td>Jayne Elwess</td>
<td></td>
<td></td>
</tr>
<tr>
<td>President-Elect</td>
<td>Salley Young</td>
<td>Power, MT</td>
<td><a href="mailto:syoung@3rivers.net">syoung@3rivers.net</a></td>
</tr>
<tr>
<td>Membership Chair</td>
<td>Ellen Mills</td>
<td>Libby, MT</td>
<td><a href="mailto:millse@libbyschools.org">millse@libbyschools.org</a></td>
</tr>
<tr>
<td>Professional Development/Certificate Chair</td>
<td>Wendy Shreeve</td>
<td>Forsyth, MT</td>
<td>wshreeve@forsyth.k12.</td>
</tr>
<tr>
<td>Legislative Chair</td>
<td>Salley Young</td>
<td>Power, MT</td>
<td><a href="mailto:syoung@3rivers.net">syoung@3rivers.net</a></td>
</tr>
<tr>
<td>Vice President</td>
<td>Jennifer Spellman</td>
<td>Great Falls, MT</td>
<td><a href="mailto:jenniserspell-man@gfps.k12.mt.us">jenniserspell-man@gfps.k12.mt.us</a></td>
</tr>
<tr>
<td>Area Representative</td>
<td>Louise Chandler</td>
<td>Noxon, MT</td>
<td><a href="mailto:montana-weez@gmail.com">montana-weez@gmail.com</a></td>
</tr>
<tr>
<td>By-Laws and Resolutions</td>
<td>Tara Ray</td>
<td>Bozeman, MT</td>
<td><a href="mailto:tray@mt.gov">tray@mt.gov</a></td>
</tr>
<tr>
<td>Vendor Chair</td>
<td>Jennifer Spellman</td>
<td>Great Falls, MT</td>
<td><a href="mailto:jenniserspell-man@gfps.k12.mt.us">jenniserspell-man@gfps.k12.mt.us</a></td>
</tr>
<tr>
<td>Treasurer</td>
<td>Joan Karls</td>
<td>Great Falls, MT</td>
<td><a href="mailto:rjkarls3@charter.net">rjkarls3@charter.net</a></td>
</tr>
<tr>
<td>Awards Chair</td>
<td>Maria Schwarzrock</td>
<td>Plentywood, MT</td>
<td><a href="mailto:marias@nemont.net">marias@nemont.net</a></td>
</tr>
<tr>
<td>Nominating Chair</td>
<td>Louise Chandler</td>
<td>Noxon, MT</td>
<td><a href="mailto:montana-weez@gmail.com">montana-weez@gmail.com</a></td>
</tr>
<tr>
<td>Public Communication and Marketing</td>
<td>Jennifer Spellman</td>
<td>Great Falls, MT</td>
<td><a href="mailto:jenniserspell-man@gfps.k12.mt.us">jenniserspell-man@gfps.k12.mt.us</a></td>
</tr>
<tr>
<td>Secretary</td>
<td>Ginny Kirby</td>
<td>Bigfork, MT</td>
<td><a href="mailto:gkirby@bigfork.k12.mt.us">gkirby@bigfork.k12.mt.us</a></td>
</tr>
<tr>
<td>Scholarship Chair</td>
<td>Marla Pluhar</td>
<td>Jordan, MT</td>
<td><a href="mailto:mpluhar@jordanpublicschools.org">mpluhar@jordanpublicschools.org</a></td>
</tr>
<tr>
<td>Historian/Librarian</td>
<td>Ginny Kirby</td>
<td>Bigfork, MT</td>
<td><a href="mailto:gkirby@bigfork.k12.mt.us">gkirby@bigfork.k12.mt.us</a></td>
</tr>
<tr>
<td>Eat Right Montana/Action for Healthy Kids</td>
<td>Jennifer Spellman</td>
<td>Great Falls, MT</td>
<td><a href="mailto:jenniserspell-man@gfps.k12.mt.us">jenniserspell-man@gfps.k12.mt.us</a></td>
</tr>
</tbody>
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## 2016-17 Annual Membership Campaign

Help SNA recruit new members and your reward could be the chance to win a VIP registration to ANC 2018!

Recruit five or more new members between **June 1, 2016** and **May 31, 2017** and you will be automatically entered into a drawing to win 1 of 5 VIP registrations to SNA’s 2018 Annual National Conference (ANC) in Las Vegas, Nev.

**DON’T FORGET!**
Make sure the new member writes your name in the referral section of the membership application form, otherwise it won’t count!