**MTSNA Board Minutes October 3 & 4, 2014**

**October 3, 2014:**

Budget Meeting was held to review proposed 2014-15 budget. Executive Board Members present were : Salley Young, Becky Green, Jayne Elwess , Ellen Mills , Clayton Sheafer and Carol Simanton. The members present fine tuned the budget, ready to present to full board for approval.

**October 4, 2014**

Meeting called to order by president Salley Young at 8:00 am, the pledge of allegiance was recited.

Thought for the day was given by several board members.

Roll was taken:

President: Salley Young

President Elect: Jayne Elwess

Vice President/Certificate/Prof Dev: Debbie Heuscher

Treasurer/acting secretary: Becky Green

Membership: Ellen Mills

Newsletter/Social Media: Tara Ray

Scholarship/Legislative: Carol Simanton

Vendor: Cherry Arthur

Web Page/Public Comm/Market/Area Rep/Nominating: Jennifer Spellman

Silver Spoon/Director/employee of the Year: Joan Karls

Industry Rep:

Clayton Schaefer

There is a quorum present.

The minutes of the summer meetings, June 16 and June 19, 2014, were reviewed, only corrections were spelling. Corrections will be made. Cherry made a motion to accept the minutes of June 16 and June 19, 2014. Jayne seconded, motion passed.

**Old Business**

**Technology agreements** will be emailed to each board member, Jennifer Spellman, please fill out and return to Secretary Julie Leister.

Becky Green, **the treasurer** is using the **c**omputer from Sue Hesse, working good. Joan Karls will take the 2009 laptop to use.

**Member scholarships**: Tara presented scholarship information. We decided that we will announce the winner before conference, scholarship to be used for summer conference. When recipient registers for conference, the registration fees will be taken out, then remainder will be mailed to them. Cherry made a motion to award 2 $500 scholarships, for member conference scholarship, with application to be approved as corrected. Jayne seconded, motion carried. Tara will email revised draft.

**National conference** **report**: Debbie, Jayne and Salley, presented the board with journals that they got at the conference, great conference, interesting speakers. Our parent group SNA, has impact on the School Meals, it is important to attend. Some discussion about hotel rooms, very expensive.

**MTSNA Logo:** Tara presented info on having someone design a new logo, discussion was held about exploration of a new fresh logo, Becky made a motion to leave the logo, Carol seconded. 3 in favor, 4 against. Motion was denied.

Jennifer made a motion to explore options to develop a new logo for MTSNA and Debbie seconded. Motion carried. It is recommended that Tara pursue this development. Jennifer made a motion to allocate up to $300 for new logo ideas, Debbie seconded. Motion passes.

**Vision Net**: Debbie and Tara, like Skype or Facetime, gives organizations the opportunity to gather without travel. Will put info out there in newsletter, if there is interest, we will provide during our winter meeting.

**Donations:** Discussion about requests for donations from groups , for mini training, will be decided on a case by case basis for training for MTSNA members only. Sent this to a committee for development of this scholarship.

**Handbook updates**: Ellen, added a bylaw cover page. Ellen will change hours of Serve Safe and Nutrition requirement for certificate, requirement is now 8 hours. Further discussion will be tabled until our bylaw person is in attendance.

**Nominations:** Request for nominations of vice president and treasurer. Will be in the winter newsletter and discussion was held. Interested people need to send info to Jennifer Spellman, nominating chair.

**New Business**

**Ballots and voting**. Without objection ballots and bios will be included in the registration packet, which is sent to each member by March 15.

**Mt Crunch Time**, October 24, 2014. Farm to school month. Cherry will send out a challenge on MT lunchline about her idea to promote this event.

**Out of state travel**: Very expensive, but so important. ANC, LAC and National Leadership conference.

LAC- March -Carol and Ellen will attend. NLC- April- Jayne and Debbie will attend. ANC-July- Salley, Jayne and Debbie. Travel plans to get the best deal.

**Dietetic Assn**: the Dietetic Association has again given MTSNA an $1800 donation, we would like to use this for education.

**Conference 2015, 2016::** June 15-June 18, 2015, Billings Hotel, Billings, MT, contract signed. Contract has not been signed for the June 20-June 23, 2016 conference at the Heritage Inn, Great Falls. Jayne will take care of this. Debbie will do research for 2017, June 19, 20, 21 and 22, 2017.

**Winter Board meeting**: January 23 and 24 , 2015. Great Falls.

**Correspondence:** Thank you from Great Falls Vocational Program for our summer conference community project, donation of money and personal products.

School Nutrition Foundation thank you for donation in support of SNF education, research and scholarships.

**Officer reports**

**Treasurer**: Becky presented the treasurers report. MTSNA has had another successful year. One invoice was sent to a school, all the other participant fees have been collected, Cherry and Becky are working on the unpaid vendor fees.

OPI sent their **donation** of $4950, the Dietetic Assn. donation $1800 , The Core Group also donated $2500 for our banquet, it was all deposited into our general fund. **Proceeds** from bingo-$136, 50/50-$196 and merchandise sales, $1448, were all deposited into the general fund.

Two **High School scholarships** have been paid, the money was transferred from Scholarship savings account. Susie Eades donated her speaker fee of $100 and The Core Group donated $1500, and the proceeds from the live auction, $1659, all to our **scholarship fund** this was deposited into the scholarship savings accout.

The **proposed budget** was presented. Discussion was held. Carol made a motion to accept proposed budget, Jayne seconded. Motion carried.

N**on Profit discussion was held.** MTSNA does have non profit status. Not beneficial to have a non profit mailing permit, the yearly fee is more than we would save. Non Profit status allows groups to give a tax deductible donation to MTSNA.

**Membership:** 190 presently, Membership numbers are down, but common during the summer. No national 100% membership award any more. SNA Recommends we have 205 members, 189 now. Ellen is sending out SNA membership drive info. Info was sent to SNA regarding our current by laws.

**Single Unit:** Joan will be working on **membership promotion** to send info to each school district.

**Certifcate:** 8 members took advantage of the certificate scholarship MTSNA offered at 2014 training conference, 43 people have taken advantage of our conference scholarship program over the last 3 years. We now have 60 with certificates. We will continue to offer this scholarship at 2015 conference.

**Chapter development**, Linda was ill, but we wanted to have discussion about promoting chapters in each region. 2014 conference had regional peer groups, maybe expand into a single person to host a training in each region, asking regional groups to get a volunteer.

**Newsletter**: Tara, winter letter deadline, Nov 10, 2014, will be sent out electronically, Ellen will try to get member emails. Will be announce on MTLunchline and will be available on our Web Page.

**Legislative:** Carol sent letters to congressmen. 2015 reauthorization is up for renewal. Carol encourages all members to go to SNA website, to email your congressmen. Carol will attend LAC and be in touch with congressmen. She will do a newsletter article.

**Scholarship**:High School Scholarship, application on web site, articles in newsletter.

Conference Membership scholarship, new criteria and application will on web page and in the newsletter.

**Vendors**: Cherry, reported that some were not paid yet, one vendor did not show. She is pursuing these vendors. Cherry made a motion to raise vendor fees, non profit to $100, $450 for regular vendors. Carol seconded, motion carried.

**Silver Spoon**: FSA sponsors, criteria is SNA Certificate and work in School Nurtition. Must be nominated by someone.

**Awards**: Would be nice to notify people that they have won an award, so they can attend conference.

**SNA Awards:** Employee of the year, Manager of the year, Director of the year. All info is on MTSNA website.

**Area rep/webpage/marketing**: Jennifer will assist Joan with informational letters to districts. Again requesting info for webpage.

**By-laws:** we do need some changes, will table until Julie can attend.

**Conference plans:**

Carol made a motion to change conference fees, $120 for non member full conference and $65 for single day, wed or thurs. $65 for members remains the same. Jayne seconded. Motion carried.

Much discussion about theme, classes, meals(need to have info available to participants of meal options).

**Meal reimbursement** for out of state travel will be revisited in January.

Jayne made a motion that all business conducted and transacted at this meeting has been done in the form of a corporation and resolved that this association approves same and enter them into the corporation’s minute’s book, Carol seconded.

Meeting was adjourned at 3:30 pm.

Respectfully submitted by Becky Green, acting secretary