

# Level 2: Certificate Program Requirements

To earn a Level 2 Certificate in School Nutrition, you must meet the following requirements:

Level 2		Do I Meet The Requirements?
<b>Academic Experience</b>	High School Diploma/GED	
<b>Core Requirements</b>	✓ Minimum 8 Hour SNA-Approved Nutrition Education Core Course or 1 college credit course in Nutrition.	
	✓ Minimum 8 Hour SNA-Approved Food Safety & Sanitation Core Course or 1 college credit course in Food Safety and Sanitation, HACCP or Microbiology.	
<b>Key Area Requirements</b> <i>(Can be met by using college credits. Please review the Key Area Course Suggestion Table on page 5)</i>	✓ 20 Hours in Key Area 1—Operations	
	✓ 15 Hours in Key Area 2—Nutrition	
	✓ 20 Hours in Key Area 3—Administration	
	✓ 15 Hours in Key Area 4—Communications/Marketing	
<b>Total Hours</b>	<b>86 Hours</b>	

Place a check (✓) next to each that apply.

## Ways to Earn Key Area Hours

Below is a list of suggested ways to earn the Key Area hours:

- Enroll in classes offered online at SNA's School Nutrition University—[www.snuniversity.org](http://www.snuniversity.org).
- Contact your state association about upcoming programs.
- Participate in Key Area programs being offered by the following organizations:
  - School Nutrition Association (SNA)
  - School Nutrition Foundation (SNF)
  - State Agencies – State Departments of Education (DOE)
  - SNA State Associations
  - US Department of Agriculture (USDA)
  - National Food Service Management Institute (NFSMI)
  - Academy of Nutrition and Dietetics (AND)
  - Dietary Managers Association (DMA)

## Ways to Earn Core Requirement Hours

- Enroll in Nutrition Education and Food Safety & Sanitation Core Courses offered online at SNA's School Nutrition University—[www.snuniversity.org](http://www.snuniversity.org).
- Visit [www.schoolnutrition.org/certificate](http://www.schoolnutrition.org/certificate) to view a list of SNA-Approved Core Courses offered by state associations and other organizations that can be used.

### Key Area Requirement courses:

- Must be at least 2 hours of active instructional time (*does not include breaks, registration and warm-ups*).
- Cannot date back further than five years from the date you apply.
- **Can be earned by completing college courses or participating in programs/workshops that offer Key Area hours.** The college courses must fall under the Key Areas listed above. Please use the Conversion Table for College Credits to determine how many Key Area hours each college credit is worth.

### Conversion Table for College Credits

**1 Credit Course = 15 Key Area Hours**

**2 Credit Course = 30 Key Area Hours**

**3 Credit Course = 45 Key Area Hours**