



Employee of the Year Award Nomination Form

Nominations Due: February 22

Please remember to type your nomination and be sure to limit your responses to not exceed the word count maximums listed. Please double check that the nominee is a current SNA member who currently holds an SNA Certificate in School Nutrition. Not following these rules will result in a disqualified nomination.

Nominee's Information

Name of Nominee: _____ Job Title: _____

School: _____ Home Phone Number: _____

School Phone Number: _____ Email Address: _____

School District: _____ State: _____

District Director: _____ Director's Phone Number: _____

Please confirm that this individual meets the following requirements:

- Current SNA Member and a School Food Service Employee*
- Currently holds a SNA Certificate in School Nutrition*
- Currently employed in a school food service or childcare nutrition program
- Currently employed as non-managerial staff in school foodservice

Your Information

Your Name: _____

Your Phone Number: _____

Your Email Address: _____

How do you know the nominee?

*You may confirm the current membership and certificate status of the nominee by contacting your State SNA President or the SNA Service Center at (301) 686-3100 or servicecenter@schoolnutrition.org.

Please consider how the employee's work demonstrates contributions made within the four key areas of the USDA Professional Standards, which include:

- Nutrition
- Operations
- Administration
- Communications & Marketing

To eliminate bias, SNA would like to ensure that the nominee's identity remains anonymous to the judges. Please do not reference the nominee or the nominee's school/school district by name in your responses below.

Section 1: Nominee's Customer Service Skills (30 points)

Please provide 3 specific examples of how the nominee has provided quality customer service to peers, students, school staff and/or the community during the nominee's school nutrition career. Please do not reference the nominee or school/school district by name. Only refer to the nominee as "the nominee" or "he/she". Up to 10 points will be awarded per example. (WORD COUNT MAX: 100 words per example)

Section 2: Nominee's Creativity (20 points)

Please provide 2 specific examples of the nominee demonstrating creative food presentation, creative promotion and marketing of the program, and/or creative problem-solving during the nominee's school nutrition career. Please do not reference the nominee or school/school district by name. Only refer to the nominee as "the nominee" or "he/she". Up to 10 points will be awarded per example. (WORD COUNT MAX: 100 words per example)

Section 3: Nominee’s Commitment to Professional Development (20 points)

Please provide 2 specific examples demonstrating how the nominee has continued their professional growth and development during the nominee’s school nutrition career. Please do not reference the nominee or school/school district by name. Only refer to the nominee as “the nominee” or “he/she”. Please include details about SNA chapter meetings, trainings, and state and national conferences attended and how they have impacted the employee’s work and profession. Up to 10 points will be awarded per example. (WORD COUNT MAX: 100 words per example)

Section 4: Nominee’s Dedication to the School Nutrition Profession (30 points)

Please provide 3 specific examples demonstrating how the nominee has gone above and beyond to support the food service program during the nominee’s school nutrition career. Please do not reference the nominee or school/school district by name. Only refer to the nominee as “the nominee” or “he/she”. Up to 10 points will be awarded per example. (WORD COUNT MAX: 100 words per example)